Smart Dock
Portal manual

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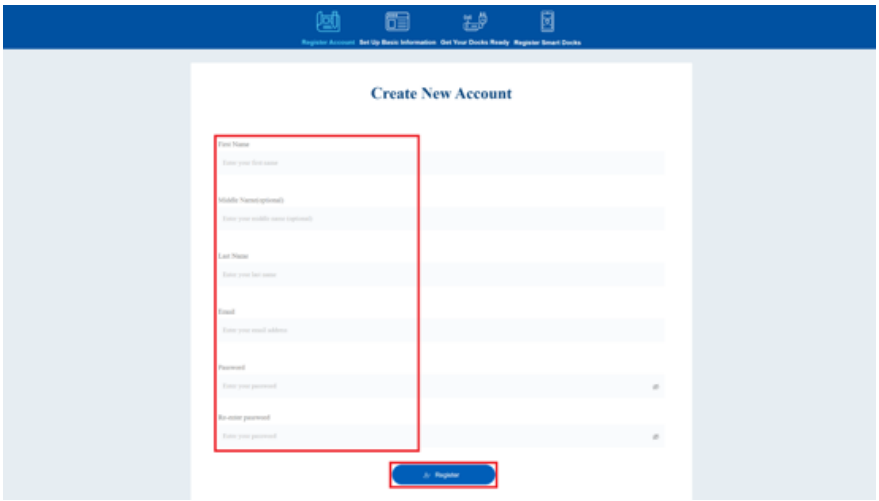
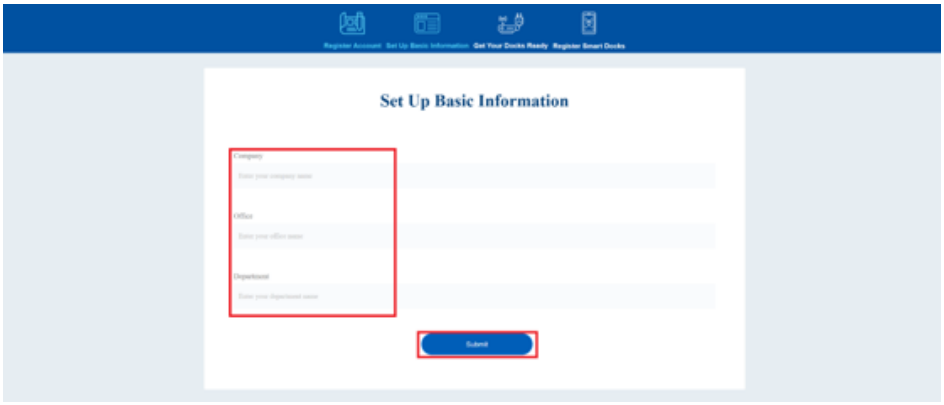
1. Create an administrative account

a) In your browser, type **https://Server URL** (you created this link in the C31SMARTDOCKPD - On-premises Deployment Guide) and click the “Create a new account” button.
Note: Only Firefox and Google Chrome are supported browsers.

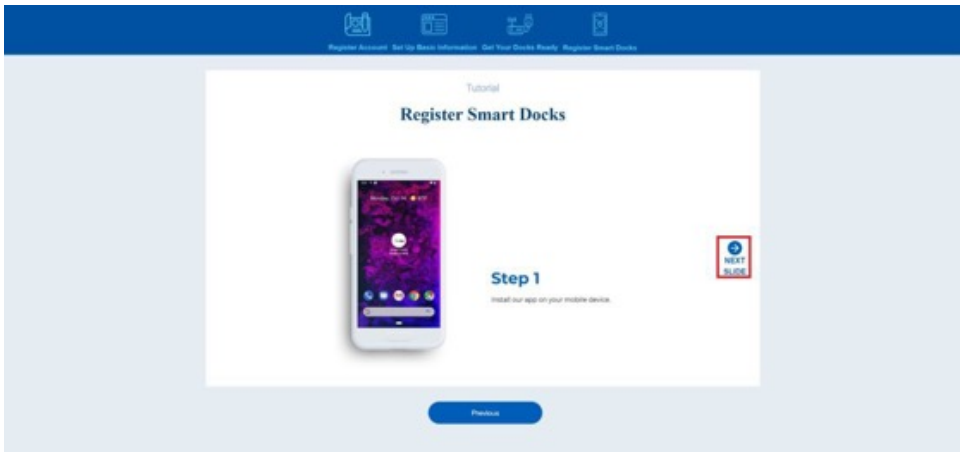
b) Fill in all the necessary information about the user...



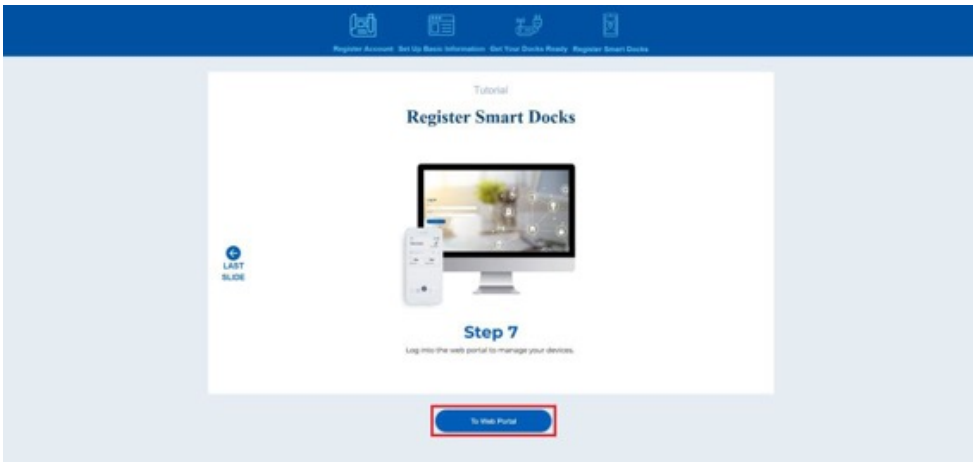
c) and then about your company.
„Office” and “Department” are then used to more easily identify the docking stations and their location within the company.



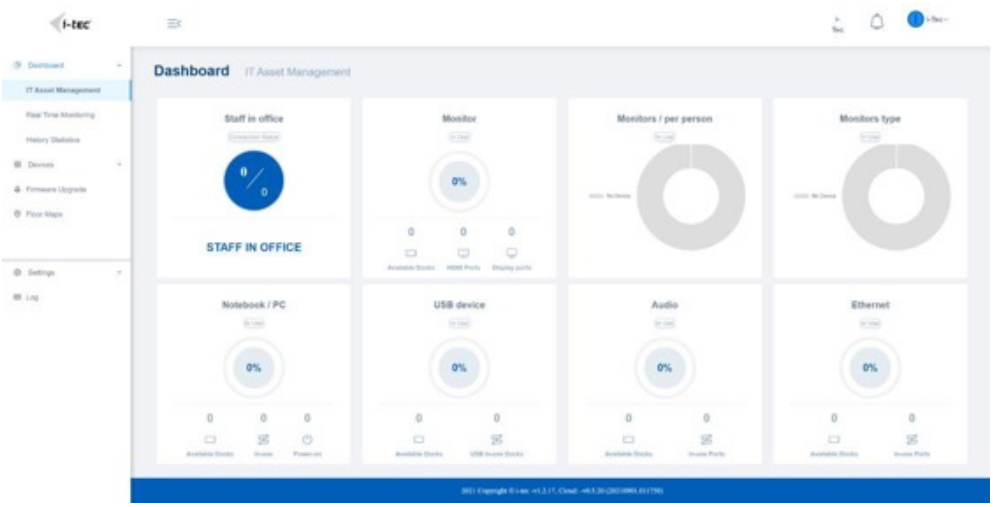
d) Next on the website is a short tutorial on how to use the Android app (the tutorial is also located later in this manual) - click on “Next Slide” until it reaches the end.



e) When you get to the end, click on the “To Web Portal” button,...

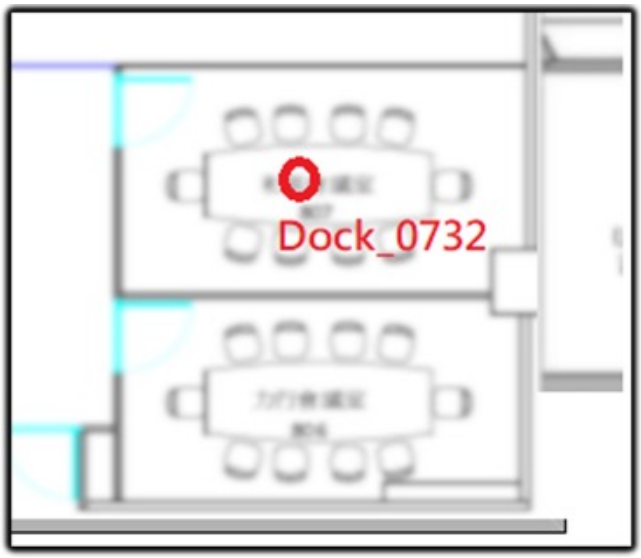


f) which will take you to the main page of the web interface.

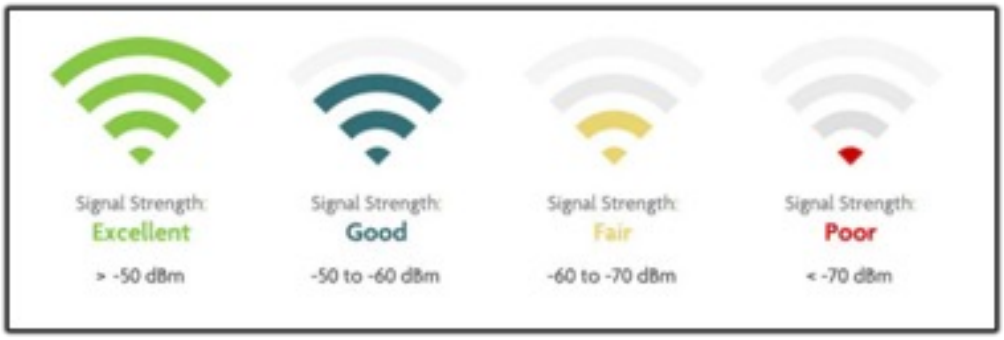


2. Preparing to add docking station to the Portal

a) Prepare maps for each office
b) Mark the location of each of the docks on the map - with their markings
c) You can find the marking by scanning the QR code on the dock - the last 4 characters are important



d) Also make sure that the mobile phone, wifi router and docking station are not more than 15m apart.
e) Also make sure that the wifi signal is at last “Good” at the farthest dock. Otherwise, communication between the docks and the wifi router may not be smooth.



3. Installation

3a. Installing the Android app

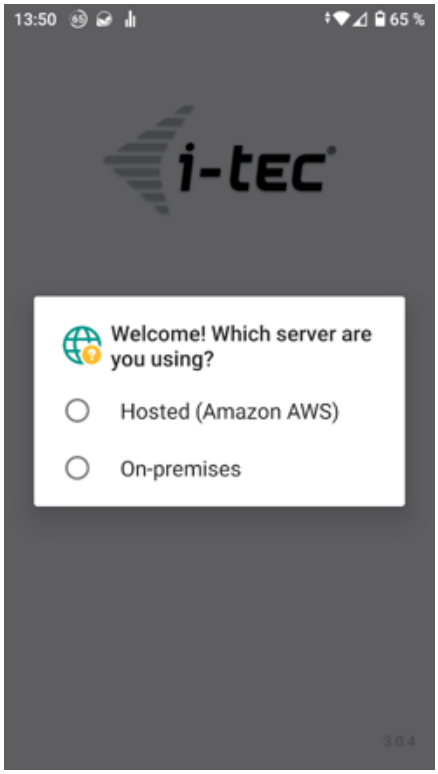
a) Download the app from Google Play Store - **i-tec Smart Dock Deployment**
b) Then install the application

3b. Installing the iOS app

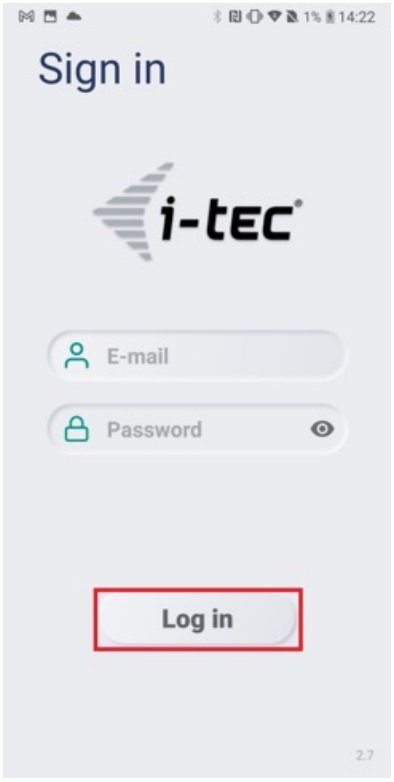
a) Download the app from App Store - **i-tec Smart Dock Deployment**
b) Then install the application

4. Adding a docking station via the Android/iOS app

a) Turn on the App
b) When you first start up, select **On-premises**

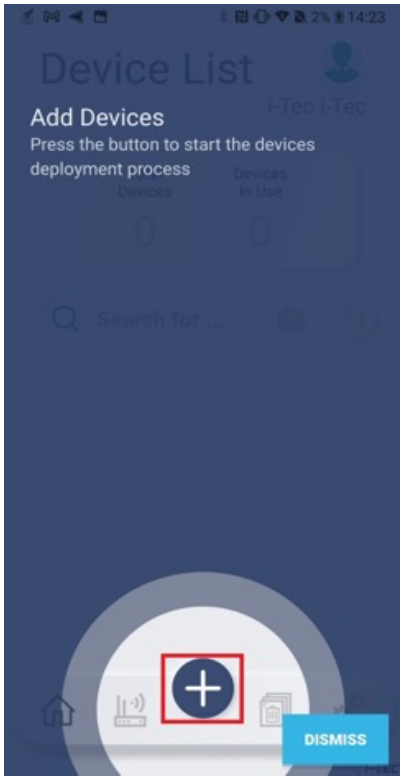


c) Enter the login details you created via the web interface - in Step 1



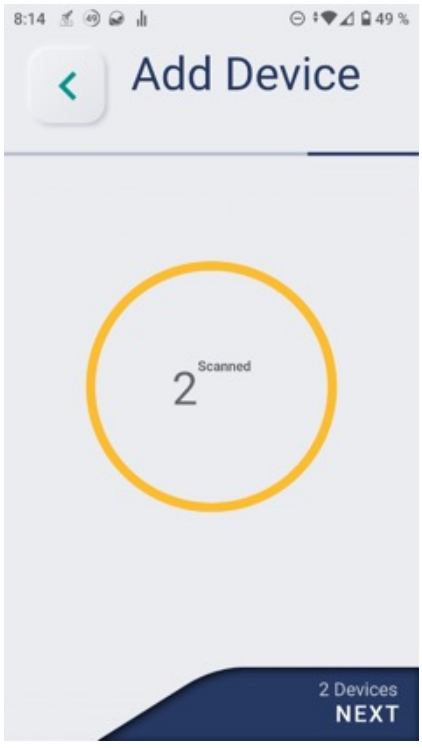
d) To add new stations, press “**+**”

Make sure the docking stations are switched on



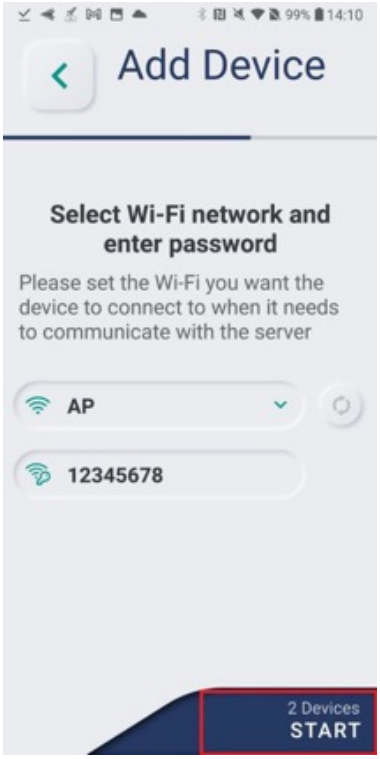
e) The application will start using Bluetooth

Scan your surroundings.
When finished, press “NEXT”

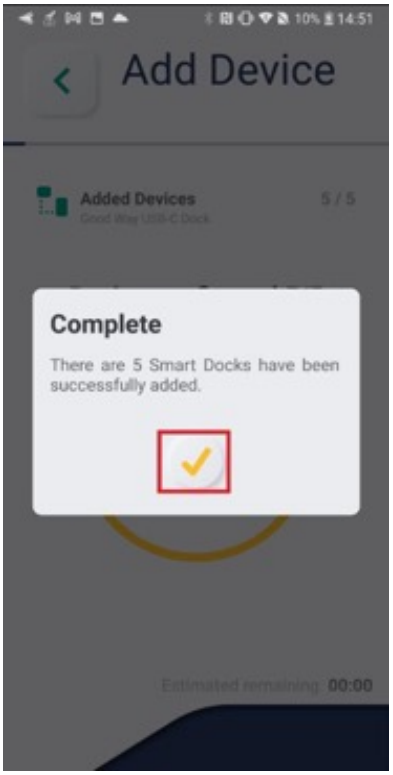


f) Select the Wi-Fi to which you want to connect

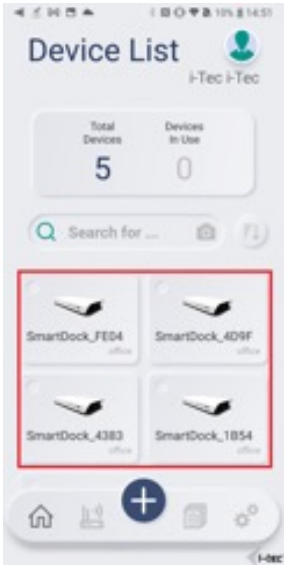
enter password and press “Start”

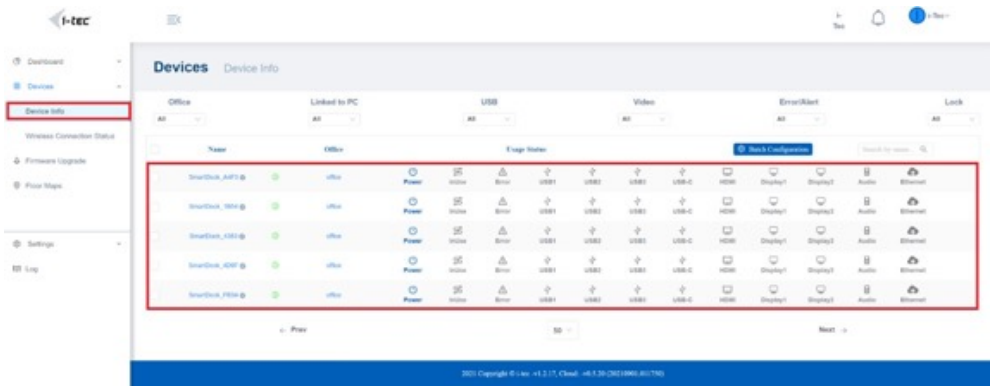


g) Dock has been successfully added



h) All added docks can be viewed either in the Android app or via the web interface



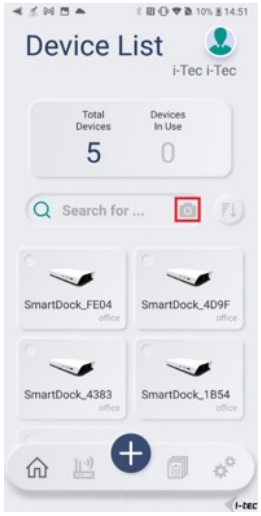


5. Resetting the docking station

Press reset button of the device with a paperclip for more then ten seconds until the orange LED blinking. The reset button hole is on the bottom of dock. Then add dock through the App again.

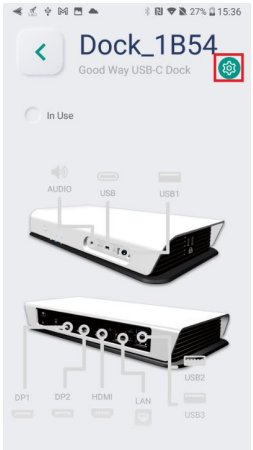
6. How to rename docking stations via the Android app

a) Press the camera icon " "

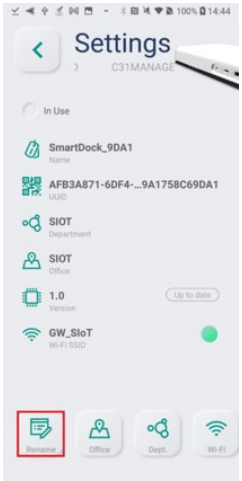


b) Scan the QR code located on the docking station

c) Press the gear icon " "



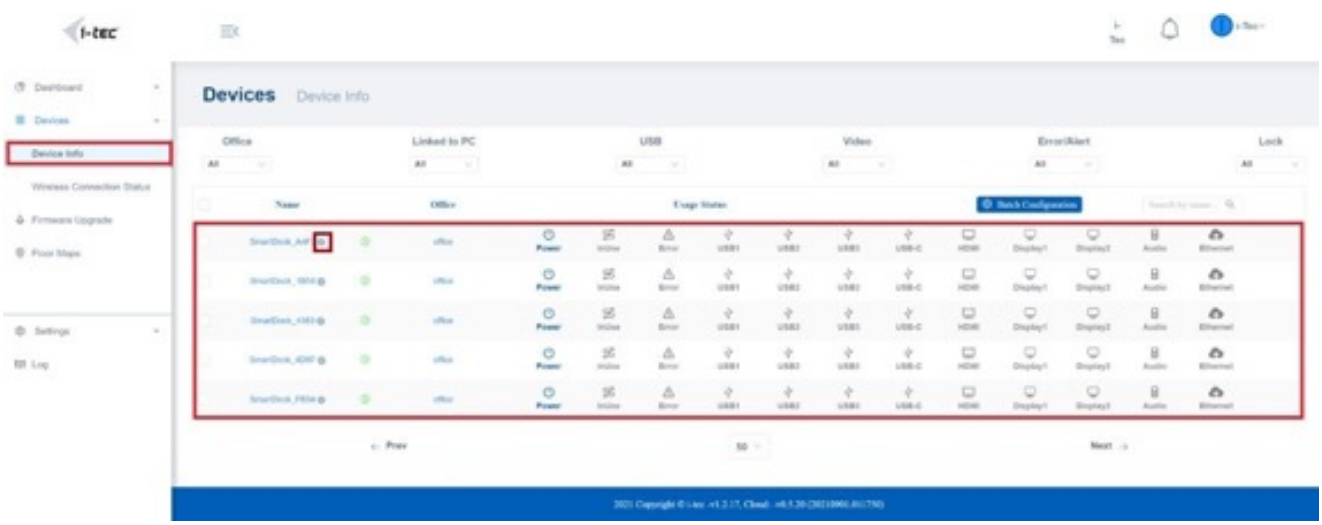
d) And rename the dock



7. How to rename docking stations via the web interface

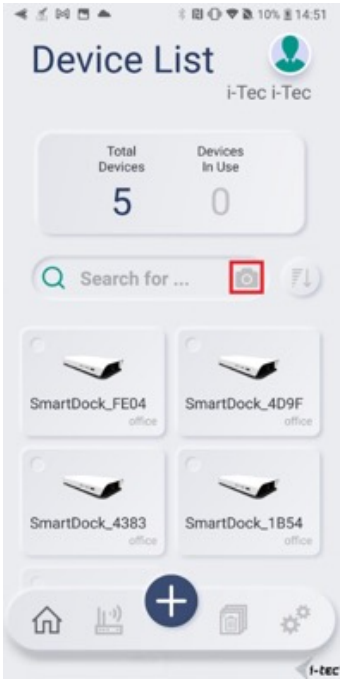
a) In the left column, click on “Device” and then “Device Info”

b) To the right of the dock name, there is a pencil icon, click on it and you can rename the dock.



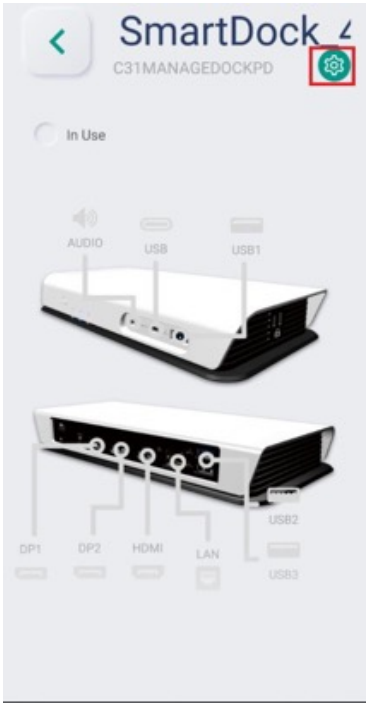
8. Delete the dock via the Android app

a) Press the camera icon “ ”

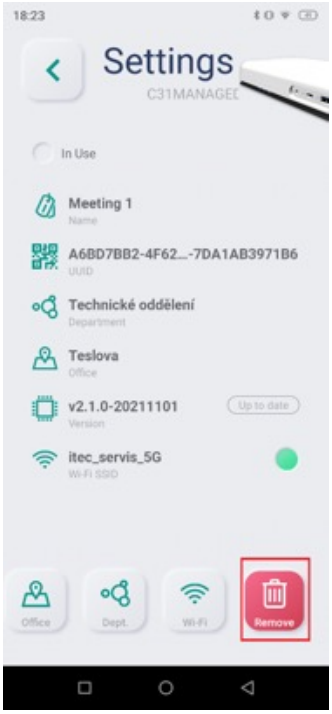


b) Scan the QR code located on the docking station

c) Press the gear icon “ ”

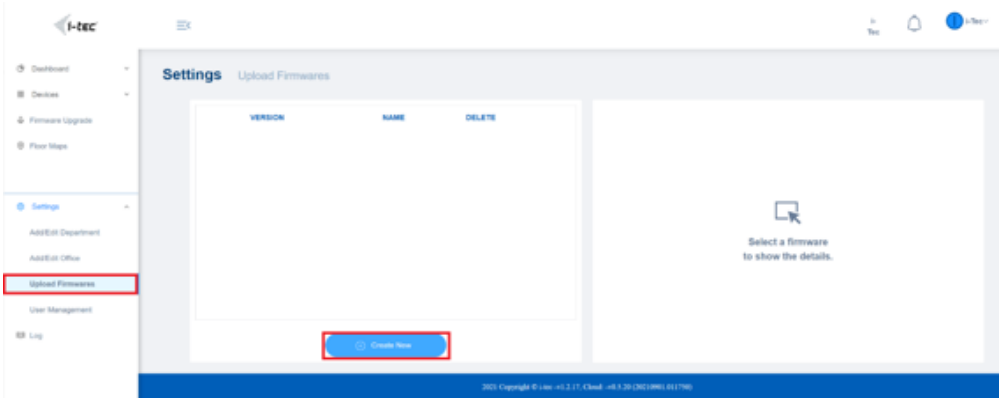


d) Press the “Remove” icon

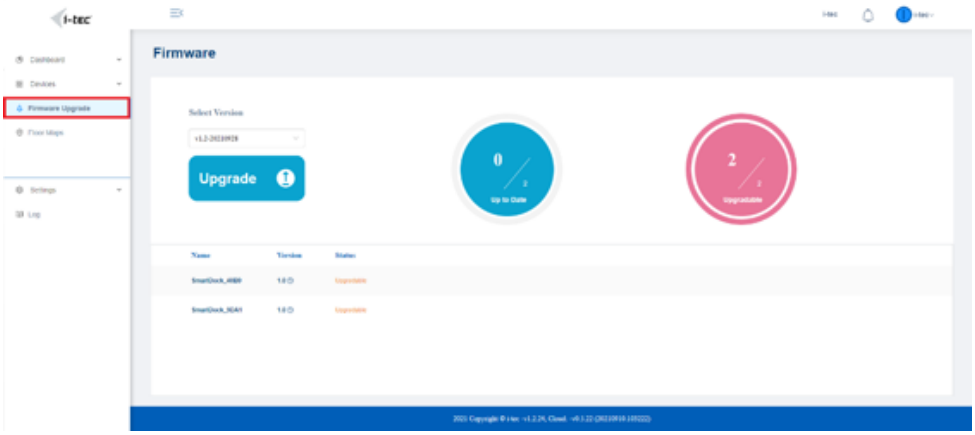


9. How to upload new firmware

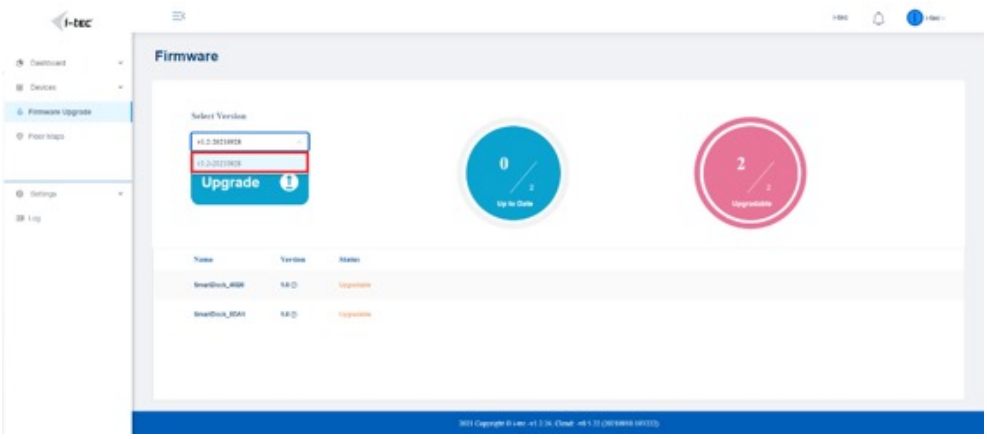
a) Go to the ”Settings” section, select “Upload Firmware” and then “Create New” and upload new firmware in zip format



b) Once the Firmware is uploaded, go to the “Firmware Upgrade” section

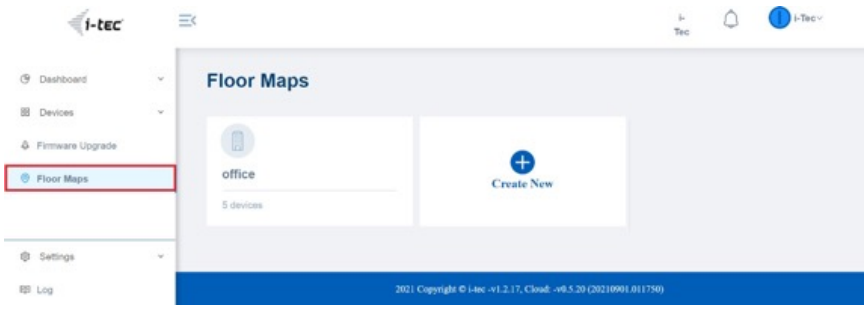


c) Here you can choose which docking stations to install any of the Firmeares. And then click on the “Upgrade” button.

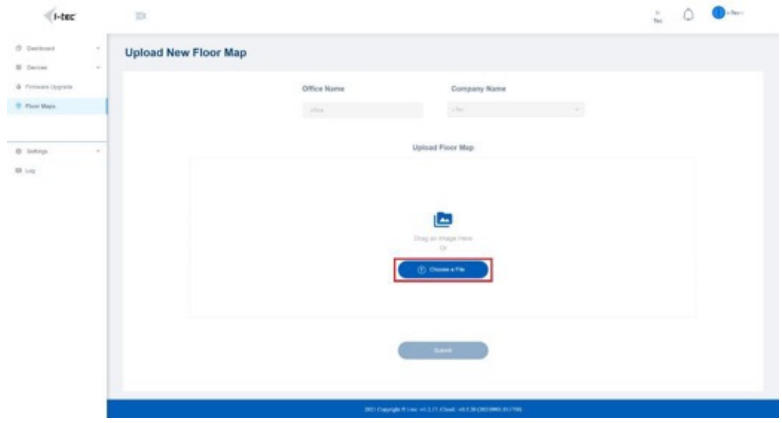


10. Office maps

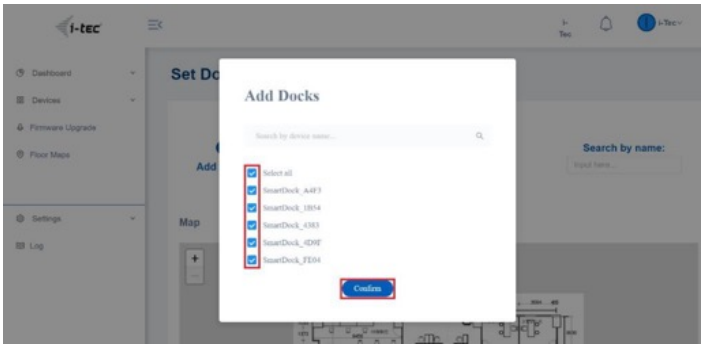
a) Select “Floor Maps” from the menu - here is every Office that has been created. And here you can also creat a new Office.



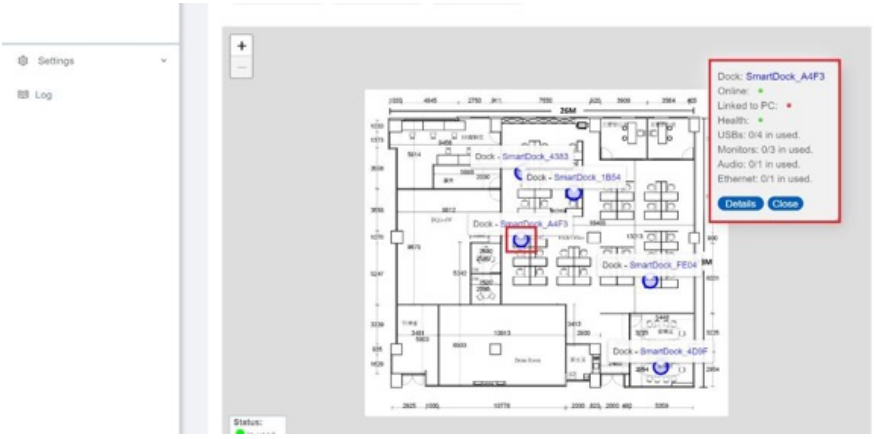
b) If you click on an existing office, you can upload its map here



c) And in this map, you can also upload all docks that are assigned to this particular Office

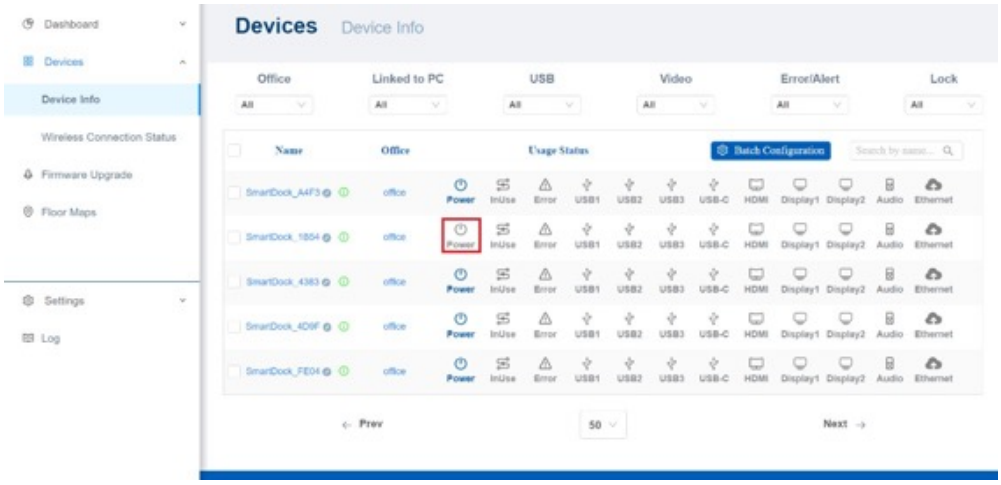


f) And then you can place the docks on the map. Once the docks have been placed, you can click on them and you will see some information about the dock.



11. I/O port monitoring

a) Select “Devices” and then “Devices info” from the menu. Here you see a list of all docking stations. From here, you can remotely turnthe dock off or on - by clicking the “Power” icon



b) Alternatively, you can also disable certain ports completely - this is done by clicking on the icon of the port you want to disable.

www.i-tec.pro/en